

PERSONAL SCHEDULE.

(For use of inmates of hotels, boardinghouses, clubs, ships, trains, &c.)

A "PERSONAL SCHEDULE" (Census—1b) is to be filled up by each boarder, passenger, visitor, servant, or other inmate on the night of the **17th April, 1921**, and is to be handed to the officer or person in charge, who will attach same to "Householder's Covering Schedule" (Census—1A), giving the certificate required thereby.

- (1.) Any person wilfully refusing or neglecting to fill up, sign, and deliver this schedule, or to answer the necessary inquiries which the Enumerators and Sub-Enumerators are authorized and required to make, or furnishing false returns or answers, or obstructing any person in the performance of any duty imposed on him by the Census and Statistics Act, 1910, is liable to a penalty of **twenty pounds**.
- (2.) The information given will be treated as confidential, and any person divulging it is liable to a penalty of **twenty pounds**.
- (3.) The returns are not to be used for proof of age, as in connection with pensions, or for any purpose other than the preparation of statistical tables.
- (4.) All entries should be written in ink.

MALCOLM FRASER, Government Statistician.

1. Name and surname	
2. Name and place of hotel, ship, train, &c., in which the night of Sunday, the 17th April, 1921, was passed	
3. Relation to head of household, or establishment, &c. <small>(State whether "head," "wife," "son," "lodger," "servant," "passenger," &c.)</small>	
4. Sex (write "M." for male and "F." for female)	
5. Age (in years) last birthday (put cross (x) if under one year)	
6. (a.) If over age 16, state whether "never married," "married," "widowed," or "divorced"	
(b.) If under age 16, enter "BL." if father and mother both living; "FD." if father dead; "MD." if mother dead; "BD." if both dead. Do not include step-parents or parents by adoption	
(c.) If married, state age of spouse	
(d.) If a married woman, state— (i.) Completed years of present marriage <small>(If under one year put cross (x).)</small> (ii.) Children born alive to present marriage <small>(If none, enter "N")</small>	Number born alive: _____ Number still living: _____
(e.) If a married man, widower, or widow, state number, sex, and ages of living children under age 16, including step-children and adopted children, if any	Number: { M. _____ F. _____ } Ages: { M. _____ F. _____ }
7. (a.) Industry, trade, or service with which connected	
(b.) Personal occupation (see instructions on back)	
(c.) Grade of occupation <small>(Write "E." if employer of labour in connection with business or profession; "O." if in business on own account but not employing others; "A." if relative assisting in business but not receiving salary or wages; "W." if earning salary or wages; "WN." (except in cases of leave of absence) if unemployed for more than a week immediately prior to census; "N.A." if none of above designations is applicable.)</small>	
(d.) If out of employment state period in weeks since last employed	
8. (a.) Country where born	
(b.) Nation of which at present a subject	
(c.) How present nationality acquired <small>(Enter "B." if by birth; "P." if by parentage; "N." if by naturalization; "M." if by marriage; "T." if by international territorial change.)</small>	
(d.) Race <small>(If of European descent, enter "European"; if not, enter "Maori," "Chinese," "Negro," "Maori half-caste," &c., as case may be.)</small>	
9. If not born in New Zealand, state length of residence therein, in years <small>(If under one year, put cross (x).)</small>	
10. State country of birth of father	
11. Religion <small>(Do not use indefinite terms, such as "Protestant" or "Catholic." If you object to stating religion, write "object." In the case of children, insert religion in which it is intended they are to be brought up.)</small>	
12. Education (a.) Degree.—Write "C.R." for cannot read, "R." for read only, "R.W." for read and write. If not able to read English, but able to read a foreign language, write "R.F."; and if not able to read and write English, but able to both read and write a foreign language, write "R.W.F." (b.) If at present receiving education.—Write "E." if receiving elementary instruction at a public primary school; "S." if receiving secondary instruction at a public secondary school, technical high school (day technical college), or the secondary department of a district high school; "T." if attending technical classes other than at a technical high school; "U." if at university college; "H." if receiving instruction at home. "Pr." should be added to the above letters if the instruction is received at a private or denominational school—e.g., "E. Pr.," elementary instruction at a private school; "S. Pr.," secondary instruction at a private school; "T. Pr.," technical classes (commercial, engineering, &c.) at a private school.	
13. If life insured, state amount of capital sum assured; if not insured, enter "Nil."	£ _____
14. If away from home, state usual place of residence, giving, if in New Zealand, name of county or borough	

(Signature of person making the return [or a Sub-Enumerator].)

INSTRUCTIONS RE REPLIES TO BE GIVEN TO QUESTIONS 7 (a) AND 7 (b).

DESCRIBE the occupation fully. If more than one occupation is followed, state that by which living is mainly earned; if out of employment, give usual occupation

Dealers, shopkeepers, or shop assistants, as distinct from makers, producers, or repairers: All such persons are to be so described as to leave no doubt whether they are dealers or makers. In many cases "tailors," "bootmakers," "hatters," "watchmakers," "jewellers," "chemists," &c., and their assistants are not makers or producers, but are rather dealers or merchants; in such cases the word "dealer," "shopkeeper," or "shop assistant" is to be added to the occupational name. A person who both makes and deals is to be described as "maker" if chiefly maker, or "dealer" if chiefly dealer.

Vague or indefinite terms must not be used alone—such, for example, as "apprentice," "assistant," "cavasser," "clerk," "collector," "contractor," "foreman," "inspector," "labourer," "machinist," "manager," "manufacturer," "mechanic," "mill hand," "superintendent"—the name of the trade or industry must be inserted against 7 (a).

Engineers to state whether civil, mechanical, mining, electrical, marine, &c., also the nature of work on which engaged. Surveyors to state whether land, mining, or marine, &c.

Miners are to specify the nature of the mineral on which they work, and in respect of metallic ores to add whether **lode** or **alluvial**. A miner working for another should return himself as "gold-miner," &c., not labourer.

If a farmer, state whether "agricultural," "sheep," "dairy," "poultry," &c. If mixed farming is carried on state principal kind.

Do not use the term "returned soldier," unless an undischarged member of the Expeditionary Force.

The following are examples of answers to questions 7 (a) and 7 (b).

Question 7 (a).	Question 7 (b).	Question 7 (a).	Question 7 (b).	Question 7 (a).	Question 7 (b).
N.Z. Railways ..	Blacksmith.	Builder	House-painter.	Wine-merchant ..	Commercial Traveller.
General Carrier ..	Carter.	Printing works ..	Engineman.	Hardware Merchant ..	Manager.
Grain Merchant ..	Shipping Clerk.	Sawmill	Loco-driver.	Gold mining	Alluvial-gold Miner.
Electric Tramways ..	Electrician.	Public Works Dept.	Civil Engineer.	Hotel	Housemaid.
Freezing works ..	Electrician.	Harbour Board ..	Wood-machinist.	Hotel	Daughter Assisting.

The occupations of women who are engaged in any other than domestic duties should be distinctly recorded; but women are not to be entered as engaged in the occupations of their husbands, fathers, &c., unless they habitually assist them. When only in the capacity of wife, mother, daughter, sister, &c., write "Domestic Duties."

Children being educated should be designated "scholar" if not engaged as well in any industrial pursuit; but if regularly following any such pursuit during portion of their time, as, for instance, delivering or selling newspapers, running errands, &c., before or after school-hours, they should be set down as of that pursuit, the entry under the head "Education" sufficiently showing that they are also receiving education.

INSTRUCTIONS RE REPLIES TO BE GIVEN TO QUESTION 12 (b) RE EDUCATION.

(1.) Pupils in the lower or preparatory departments of secondary schools—*i.e.*, those who have not passed Standard VI of the public school syllabus or an equivalent—should be indicated by the letter "E," as receiving elementary education. With this exception, pupils of secondary schools and technical high (day) schools should be indicated by the letter "S." (2.) Pupils in the secondary classes of district high schools should be indicated by the letter "S," and those in the standard and infant classes by the letter "E." (3.) Students attending classes at technical schools during the day or in the evening, who are not pupils of a technical high school, should be indicated by the letter "T." (4.) Pupils attending private or denominational schools at which both elementary and secondary instruction is given should be indicated by the letters "E. Pr." if the bulk of the pupil's work is of an elementary character, and "S. Pr." if of a secondary character. (5.) Students of training colleges should be indicated by the letter "U," with the addition of the words "Training College."

EXAMPLES OF MODE OF FILLING UP SCHEDULE.

Question.	First example.	Second Example.	Third Example.	Fourth Example.
1. Name and surname	Bon Tong.	Jane Jones.	Alice Green.	John Lee Taft.
2. Name and place of hotel, train, &c.	Acorn Hotel, Otaki.	Eagle Private Hotel, Timaru.	Auckland-Wellington Express Train.	S.s. "Arahura."
3. Relation to head	Boarder.	Servant.	Passenger.	Member of Crew.
4. Sex (write "M." if male, "F." if female)	M.	F.	F.	M.
5. Age last birthday	43.	23.	43.	35.
6. (a.) "Never married," "married," &c. ..	Married.	Never married.	Married.	Married.
(b.) Father living, &c. (if under age 16)
(c.) Age of spouse	39.	..	45.	31.
(d.) If a married woman state—				
(i.) Completed years of marriage	20.	..
(ii.) Children born alive	Born alive..... Still living.....	Born alive..... Still living.....	Born alive: 4. Still living: 4.	Born alive..... Still living.....
(e.) Number, age, and sex of children under 16	No. { M..... F..... } Ages { M..... F..... }	No. { M..... F..... } Ages { M..... F..... }	No. { M..... F..... } Ages { M..... F..... }	No. { M..... F..... } Ages { M..... F..... }
7. (a.) Industry, trade, or service	Fruit-merchant.	Private Hotel.	..	Mercantile Marine.
(b.) Personal occupation	Shop Assistant.	Housemaid.	Domestic Duties.	Able Seaman.
(c.) Grade of occupation	W.	W.	N.A.	W.
(d.) Period unemployed
8. (a.) Country where born	China.	New Zealand.	Australia.	United States
(b.) Nation of which now a subject ..	British.	British.	British.	United States.
(c.) How above nationality acquired ..	N.	B.	M.	B.
(d.) Race	Chinese.	European.	European.	European.
9. If not born in New Zealand, state length of residence therein	26.	..	10.	2.
10. Country of birth of father	China.	Wales.	France.	United States.
11. Religion	Confucian.	Church of England.	Free-thinker.	Object
12. Education—				
(a.) Degree	R.W.F.	R.W.	R.W.	R.
(b.) At present receiving education
13. Life insurance	Nil.	£100.	..	£500.
14. Usual place of residence	Waitara, Taranaki County.	..