

Census District No. _____

Sub-district No. _____

Schedule No. _____

CONFIDENTIAL.

These numbers to be inserted before issue.

WARNING.—The Census is taken under authority of the Census and Statistics Act, 1926, which provides penalties for neglect or refusal to supply information, and for false statements, &c.

PERSONAL SCHEDULE



CENSUS OF NEW ZEALAND, 25th SEPTEMBER, 1945

DIRECTIONS

THERE are two principal Schedules—the Personal and the Dwelling. A Personal Schedule must be properly completed by or for every man, woman, child, or infant who was alive at midnight between Tuesday, 25th, and Wednesday, 26th September, and was then in New Zealand or on a vessel in New Zealand waters. In addition, the occupier or person in charge of a dwelling (under the Act a dwelling includes a ship, temporary habitation, &c.) must complete a Dwelling Schedule.

Each Personal Schedule when properly completed should be attached (by top left-hand corner, this side down) to the Dwelling Schedule for the dwelling in which the person abode on 25th September or to which he returned or at which he arrived on 26th September without being included elsewhere in the Census. All Personal Schedules bear the same Schedule No. (see top of form) as the Dwelling Schedule to which they should be attached.

All personal information on this Schedule is **STRICTLY CONFIDENTIAL** and will be used for statistical purposes only. No personal records are kept once statistics are completed. No personal information will be given to or seen by any other Government Department or any person or body. If additional privacy be desired, the Personal Schedule, when properly completed, may be enclosed in an envelope and sealed, provided that the Census District No., Sub-district No., and Schedule No. (see top of form) and the name of the person be written on the face of the envelope. Envelopes so sealed may not be opened either by the occupier of the dwelling or by the Census Sub-enumerator. However, if a Personal Schedule so sealed is not completed in good faith, it may be returned through the Sub-enumerator for completion. Envelopes containing Personal Schedules must still be attached to the appropriate Dwelling Schedule.

The success of a Census requires the active co-operation of the whole of the people; it is hoped that this aid will be freely given by all.

J. W. BUTCHER, Government Statistician.

DIRECTIONS FOR ANSWERING QUESTIONS

EVERY QUESTION MUST BE ANSWERED

Question 4.—State age in years and completed months. As an example, the correct entry for an infant aged 5½ months would be 0 years 5 months. An infant under one month would be 0 years 0 months.

Question 6.—Children should be stated by both parents.

Question 8.—If half of Maori and half of European blood, write “½ Maori - ½ European.” If Maori-European of less than half Maori blood, it is sufficient to write “¾ European - ¼ Maori,” and if of over half Maori blood to write “¾ Maori - ¼ European.”

Question 9.—Please do not use indefinite terms such as “Protestant” or “Catholic.” For a child, state the religion in which it is to be brought up.

Question 11.—Directors or managers of companies should write **W**, not **E**. For this question “own business or profession” does not include domestic servants in private residences. A partner in a business is **E** or **O** according to whether labour is employed. If sick or under detention and likely to resume employment within three months, enter **E**, **O**, or **W**, &c., as applicable.

Questions 13 and 14.—Occupation is the person's own craft or calling; industry is the type of business or organization within which he carries on his occupation. Many occupations are found in several industries. For example, the industry for a “motor-truck driver” might be “general carrying,” “brewing,” “sawmilling,” or many others. Answers should not be incomplete. For example, “Farming” is not a sufficient answer to “industry”; a farmer should state whether a dairy-farmer, sheep-farmer, grain-grower, &c., and should state “mixed farming” only where one class of his farming is not predominant. Similarly, “contracting” should be “building contracting,” “carrying contracting,” “ploughing contracting,” or as may be. Merchants, manufacturers, agents, &c., should add the commodity dealt in or made, and whether manufacturing, wholesale, or retail. A miner should state whether coal-mining, alluvial-gold mining, &c. Logging contractors doing their own cartage should state industry as “logging and sawmilling.” For box-factories, state whether wooden or cardboard boxes. Occupation should be stated sufficiently exactly and completely to distinguish the nature of the work done. For example, “driver” is insufficient; it should be “motor-truck driver,” “locomotive-driver,” “bus-driver,” &c. A nurse should state whether registered, non-registered, or pupil in training. For school-children, “scholar,” and for unpaid domestic duties **D.D.**, are sufficient answers to both questions. Retired persons should write only “Retired,” not former industry or occupation. If unemployed, state usual industry and occupation.

Question 18.—If particulars of income for the twelve months ended 31st March, 1945, are not available, another near twelve-monthly period will suffice. If there is no income, as in the case of a child, write “Nil.” Income should include the value of housing, board, and goods or services supplied free by the employer. Wives and other dependants should not treat as income allowances (such as housekeeping-allowances) which are not payments for service. Service allotments or allowances to dependants should be included in the income of the Service man or woman, not in the income of the dependants.

Question 19.—If there is a convenient transport service, count the time as if this used, despite the fact that you may prefer to walk, cycle, &c.

READ CAREFULLY DIRECTIONS ON BACK. PLEASE WRITE LEGIBLY IN INK

1. Name (surname first):	(2) Relation to head of household (i.e., wife, son, guest, boarder, lodger, passenger, &c.):							
3. Sex (write M if male, or F if female):	4. Age: Years _____ Months _____	Leave this column blank.						
5. State whether "never married," "married," "legally separated," "widowed," or "divorced." If under 16 years of age, write N.A.								
6. State number of your living children under 16 years of age, including stepchildren and adopted children. If never married, write N.A.								
7. State name of country where born and, if born overseas, number of years lived in New Zealand. (NOTE.—If born in British Isles, state England, Wales, Scotland, Northern Ireland, or Eire.)	Birthplace: _____ Years in N.Z.: _____							
8. If of European race, no matter where born, write "European." If non-European, state whether Maori, Syrian, Indian, Chinese, Negro, &c. If of more than one race, give particulars, as: $\frac{2}{3}$ European - $\frac{1}{3}$ Maori, $\frac{1}{2}$ Maori - $\frac{1}{2}$ Indian, &c.								
9. Religion. (NOTE.—There is a statutory right to object to stating religion provided "OBJECT" is entered)								
10. State usual number of hours (including overtime) per week at present worked for wages, salary, or financial reward. If none, write O								
11. Write: P if Armed Forces (regulars or permanent staff). F if Armed Forces (other). E if employer of labour in own business or profession. O if on own account, not employing labour. W if working for wages or salary. U if unemployed, seeking work, or ex-Services awaiting entry into work. A if relative assisting on farm, in shop, &c., without wages.	I if invalid or sick or under detention and not likely to be available for employment within 3 months (aged 15 or over). C if child under 15 years. S if full-time student (15 or over). H if housewife (or widow with children). D if unpaid domestic duties (not housewife or widow with children). R if retired, independent means, &c.							
12. State name of firm, company, Department, Council, &c., by whom now (or last, if unemployed) employed. If none, write "Nil"								
13. State branch of industry, trade, or service in which now (or usually, if unemployed) engaged. If in Armed Forces, write only "Services"								
14. Personal occupation (i.e., position held or work performed within above industry)								
15. If you voluntarily postponed retiring or only took up paid work owing to the war and intend to withdraw permanently from paid work as soon as conditions allow, write "Retired," "Domestic duties," "Student," &c., as describes your intention. If question not applicable, write N.A.								
16. If in Armed Forces or man-powered into (or held involuntarily in) work other than intended work in peacetime, state:— (If you intend to stay in present work, answer S to both (a) and (b); if whole question not applicable, write N.A.)	(a) Intended industry in peacetime: _____ (b) Intended occupation in peacetime: _____							
17. State total number of working-days lost during year ended 30th June, 1945	(a) Through sickness or accident: _____ (b) Through unemployment: _____							
18. State income from all sources (including salary or wages) without deduction of taxes, superannuation, life insurance, rates, &c., for the twelve months ended 31st March, 1945. Figures correct to nearest £10 will suffice. If over £750, write "Over £750"								
19. State usual time occupied in travelling from home to present place of work. (One way only.) If not applicable, write N.A.	Minutes: _____							
20. If usually residing where counted at the Census, write R; if not, state full address (including name of city, borough, town district, or county) of usual residence. If usual residence is overseas, state name of country only								
21. (a) State ("Yes" or "No") whether you had OVERSEAS war service in Armed Forces (b) Name of country with whose Forces you served	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:33%; text-align: center;">Present War.</td> <td style="width:33%; text-align: center;">War of 1914-18.</td> <td style="width:33%; text-align: center;">South African War.</td> </tr> <tr> <td style="height: 20px;"></td> <td style="height: 20px;"></td> <td style="height: 20px;"></td> </tr> </table>	Present War.	War of 1914-18.	South African War.				
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I HEREBY DECLARE that the above particulars are true and complete to the best of my knowledge and belief

(Signature.)