



DEPARTMENT OF STATISTICS

CENSUS OF NEW ZEALAND, 18 APRIL 1961

WARNING—The Census is taken under authority of the Statistics Act 1955, which provides penalties for neglect or refusal to supply information, and for false statements, etc.

PERSONAL SCHEDULE

DIRECTIONS

THERE are two principal Schedules—the Personal and the Dwelling. A Personal Schedule must be properly completed by or for every man, woman, child, or infant who was alive at midnight between Tuesday, 18, and Wednesday, 19 April, and was then in New Zealand or on a vessel in New Zealand waters. In addition, the occupier or person in charge of a dwelling (under the Act a dwelling includes a ship, temporary habitation, etc.) must complete a Dwelling Schedule.

Each Personal Schedule when properly completed should be attached (by top left-hand corner, this side down) to and under the Dwelling Schedule for the dwelling in which the person abode on 18 April or to which he returned or at which he arrived on 19 April without being included elsewhere in the Census. All Personal Schedules bear the same Schedule No. (see top of form) as the Dwelling Schedule to which they should be attached.

All personal information on this Schedule is **STRICTLY CONFIDENTIAL** and will be used for statistical purposes only. No personal records are kept once statistics are completed. No personal information will be given to or seen by any other Government Department or any person or body. If additional privacy be desired, the Personal Schedule only, when properly completed, may be enclosed in an envelope and sealed, provided that the Census District No., Sub-district No., and Schedule No. (see top of form) and the name of the person be written on the face of the envelope. Envelopes so sealed may not be opened either by the occupier of the dwelling or by the Census Sub-enumerator. However, if a Personal Schedule so sealed is not completed in good faith, it may be returned through the Sub-enumerator for completion. Envelopes containing Personal Schedules must still be attached to the Dwelling Schedule for the household. The Dwelling Schedule must not be sealed.

The success of a Census requires the active cooperation of the whole of the people; it is hoped that this aid will be freely given by all.

J. V. T. BAKER, Government Statistician.

INSTRUCTIONS FOR ANSWERING QUESTIONS

EVERY QUESTION MUST BE ANSWERED

Question 6—State age in years and completed months (e.g., 46 years 10 months). An infant aged 6 $\frac{3}{4}$ months would be 0 years 6 months. An infant under one month would be 0 years 0 months. Where age is not known for certain, give as correctly as possible.

Question 7—Do not include your children if adopted by others, or children staying with you as guests.

Question 8—Where frontiers have been changed, state name of country on frontiers as now existing. If born overseas, state number of years lived in New Zealand, disregarding temporary absences.

Question 9—Where of more than one race enter names of the races and state as closely as possible the degree of each as, $\frac{3}{4}$ Maori - $\frac{1}{4}$ European; $\frac{1}{2}$ Maori - $\frac{1}{2}$ Chinese; $\frac{1}{2}$ European - $\frac{1}{2}$ Chinese, etc.

Question 10—For a child, state the religion in which it is to be brought up.

Question 12—Managers of companies should enter **W** not **E**. A partner in a business is **E** or **O** according to whether labour is employed. Members of the armed forces should enter **W**. If unemployed, but not seeking work—for example, between jobs—enter **E**, **O**, or **W**, as applicable. If invalid or sick or under detention and not likely to be available for employment within three months after Census date, enter **N.A.**; otherwise give usual status when working.

Questions 14 and 15—Industry refers to the type of business or organisation in which the individual works; occupation refers to the trade, profession, or type of work in which the individual is engaged, irrespective of the branch of industry to which he is attached.

“Farming” is not a sufficient answer to “industry”; a farmer should state whether a dairy farmer, sheep farmer, grain farmer, etc., and should state “mixed farming” only where one class of his farming is not predominant. Similarly, if engaged in contracting, state whether “building contracting”, “carrying contracting”, “ploughing contracting”, etc., whichever applies. If engaged in trade or commerce, state the commodity dealt in or made, and whether manufacturing, wholesale, or retail.

Occupation should be stated in definite terms to distinguish the nature of the work done. For example, “driver” is insufficient; it should be “motor truck driver”, “bus driver”, “delivery van driver”, “locomotive driver”, etc.; a nurse should state whether registered or non-registered or pupil in training; an engineer should state whether civil, electrical, mechanical, etc.

For school children, “scholar”, and for unpaid domestic duties **D.D.** are sufficient answers to both questions. Retired persons should state former industry and occupation. If unemployed, state usual industry and occupation.

Question 17—If exact income for the 12 months ended 31 March 1961 is not known, estimate as closely as possible. Income should include the value of housing, board, and goods or services supplied free by the employer. For persons engaged in business on their own account or as employers, please give net income for the year. Wives and other dependants should not treat as income allowances (such as housekeeping allowances) which are not payments for employment.

CONFIDENTIAL

For use in Department of
Statistics only.

Census
District
Number.....

Sub-district
Number.....

Schedule
Number.....

(These numbers must be inserted before issue)

CENSUS OF NEW ZEALAND, 18 APRIL 1961. PERSONAL SCHEDULE

7-9

READ CAREFULLY DIRECTIONS ON BACK. PLEASE WRITE LEGIBLY IN INK

1. Full name (surname first)					Leave This Column Blank
2. Address on Census night					
3. Relation to head of household (i.e., head, wife, son, guest, boarder, passenger, etc.)					10
4. Sex (M if male, or F if female)					
5. State whether "never married", "married", "legally separated", "widowed", or "divorced". If under 16 years of age, write N.A.					11-12
6. Age (years and completed months)	Years:	Months:			13
7. If a married man, widower, or widow, state number of your living children under 16 years of age (including step-children and children adopted by you). If no children under 16 write NIL; if not applicable, write N.A.					14-15
8. Name of country where born and, if born overseas, number of years lived in New Zealand. (NOTE—If born in British Isles, state England, Wales, Scotland, Northern Ireland, or Republic of Ireland)	Birthplace:				16-17
	Years in N.Z.:				18-19
9. If of European descent no matter where born, write "European". Otherwise state whether Maori, Indian, Chinese, etc., as the case may be. If of more than one race, give particulars, as $\frac{3}{4}$ European - $\frac{1}{4}$ Maori; $\frac{1}{2}$ Maori - $\frac{1}{2}$ Indian, etc.					20-21
10. Religion. (NOTE—There is a statutory right to object to stating religion provided "OBJECT" is entered)					22-23
11. Usual number of hours (including overtime) per week at present worked for wages, salary, or financial reward. If none, enter NIL					24
12. Write: E. If employer of labour in own business or profession. O. If on own account and not employing labour. W. If working for wages or salary.	U. If unemployed and seeking work. A. If relative assisting on farm, in shop, etc., and not receiving wages. R. If retired. N.A. If not applicable, such as unpaid domestic duties, child, scholar, etc.				
13. Name of employer (i.e., firm, company, department, council, etc.) by whom now (or last, if unemployed or retired) employed. If none, write NIL					25-27
14. Industry, type of business, or service in which now (or usually, if unemployed) engaged. If retired, state industry in which formerly engaged					28-31
15. Personal occupation (i.e., position occupied, trade or work performed within above industry, type of business, or service). If retired, state former occupation					32-33
16. State usual time occupied in travelling from home to present place of work. (One way only). If not applicable, write N.A.	Minutes:				34
17. Mark <input checked="" type="checkbox"/> in the square representing your income from all sources without deduction of taxes, superannuation, life insurance, rates, etc., for the year ended 31 March 1961. Include salary or wages, but do not include social security benefits (age, family, universal superannuation, etc.) or war pensions	NIL	£1-£99.....	£100-£299.....	£300-£499.....	
	£500-£699.....	£700-£899.....	£900-£1099.....	£2000 or	
	£1100-£1299...	£1300-£1499...	£1500-£1999...	over.....	
18. If usually residing in town or district where counted at the census, write R; if not, state full address (including name of city, borough, town district, or county) of usual residence. If usual residence is overseas, state name of country only					35-37
19. (a) State "yes" or "no" whether you had OVERSEAS war service in armed forces	Korean War	World War II	World War I	South African War	38-42
	(b) Name of country with whose forces you served				
	(c) If no overseas war service, were you mobilised for at least 28 days for HOME SERVICE in New Zealand in World Wars I or II. State "yes" or "no"				

I HEREBY DECLARE that the above particulars are true and complete to the best of my knowledge and belief—

Signature: